Министерство образования Республики Беларусь

Учреждение образования TKHY O. CKOPNHIP "Гомельский государственный университет нмени Франциска Скорины"

Практическое пособие

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имени Франциска Скорины"

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АНГЛИЙСКИЙ ЯЗЫК

Практическое пособие по срамматике английского языка для студентов 2 курса естественных факультетов

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Рецензент кафедра английского языка учреждения образования «Гомельский государственный университет имени Франциска Скорины»

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Практическое пособие содержит тренировочные упражнения, которые должны обеспечить практическое усвоение материала. Данное пособие может быть использовано в качестве самостоятельного учебного пособия по грамматике

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ВВЕДЕНИЕ

Предлагаемое практическое пособие по грамматике английского языка содержит тренировочные упражнения, которые должны обеспечить практическое усвоение материала. Пособие может быть использовано в качестве самостоятельного учебного пособия по грамматике.

Количество упражнений по каждой теме определяется как объемом самой темы, так и степенью трудности ее усвоения студентами, родным языком которых является русский.

Материалом для упражнений служат предложения, отобранные с таким расчетом, чтобы, с одной стороны, ис создавать дополнительных лексических трудностей, а с другой — служить образцом хорошего английского языка, что обеспечивает не только тренировку и закрепление того или иного грамматического правила, но и усвоение идиоматики английского языка в широком смысле этого слова.

Виды упражнений определяются характером грамматического материала, подлежащего тренировке. Упражнения направлены на тренировку и закрепление полученных знаний.

Переводные упражнения включены в пособие для отработки грамматического материала, который в других видах упражнений тренировке не поддается.

В конце каждого раздела предлагается проверочный тест с целью определения степени усвоения того или иного грамматического материала.

1. MODAL VERBS

1. Complete these pairs of sentences appropriately using the modal
given in brackets in one sentence, and its negative form in the other
sentence.
1 He certainly <u>won't</u> understand if you don't explain it.
(will)
I will come round later if I have time.
2 Unfortunately many elderly peopleafford telephones,
(can)
You borrow my pen if you want to.
When I was young you buy them for under a
pound, (could)
They complained that they sleep.
4 If you don't work harder you have your job
much longer, (may)
This medicine cause sleepiness.
5 I thought I find you here, (might)
It's a long journey. They be here before midnight.
6 Schools teach children the difference between right and wrong, (must) Whatever you do you tell anyone about it.
right and wrong, (must)
Whatever you do you tell anyone about it.
7 I get angry in a moment, (shall)
That was a moment I forget in a hurry.
8 We can't be certain how an unfamiliar word
be pronounced, (should)
These birds be in a cage.
These birds be in a cage. 9
If we're lucky perhaps this time it rain.
If you can manage to help mc I be very grateful,
(would)
I invited her even though I knew she come.

II. Rewrite the following sentences to form questions beginning with the modals given.

1	I would like to help you./Can I <u>help you?</u>
2	I'd like to speak to Nicky please. /Can I
3	It would help if you could give me a few examples. /Could
you	
4	I'd like to have a word with you please. /May I
5	I wish she wouldn't be so nasty to me./Why must she
6	I don't know what to give them for dinner./What shall I
7	Would you like me to shut the door? /Shall I
8	I don't know where to meet you tonight. /Where should
9 should	I don't know who to see about my teaching programme./Who
10	Doctor, can I offer you a drink?/Will you
11	Please tell her that Adrian phoned. Would you

III. Insert the correct form of may/might.

- 1. It ... rain, you'd better take a coat.
- 2. He said that it ... rain.
- 3. We ... as well stay here till the weather improves.
- 4. ... I borrow your umbrella?
- 5. You ... tell me! (/ think I have a right to know.)
- Candidates ... not bring textbooks into the examination room.
- 7. People convicted of an offence ... (have a right to) appeal.
- 8. If he knew our address he ... come and see us.
- 9. I come in? Please do.
- 10. I think I left my glasses in your office. You ... ask your secretary to look for them for me. (request)
- 11. He ... be my brother (/ admit that he is) but I don't trust him.
- 12. I ... never see you again.
- 13. He ... be on the next train. We ... as well wait.
- 14. If we got there early we ... get a good seat.

- 15. The police ... (have a right to) ask a driver to take a breath test.
- IV. Fill the spaces in the following sentences by inserting *must* or the present, future, or past form of *have to*.
- 1. She ... leave home at eight every morning at present.
- 2. Notice in a picture gallery: Cameras, sticks and umbrellas ... be left at the desk.
- 3. He sees very badly; he ... wear glasses all the time.
- 4. I... do all the typing at my office.
- 5. You ... read this book. It's really excellent.
- 6. The children ... play in the streets till their mothers get home from work.
- 7. She felt ill and ... leave early.
- 8. Mr Pitt ... cook his own meals. His wife is away.
- 9. I hadn't enough money and I ... pay by cheque.
- 10. I never remember his address; Lalways ... look it up.
- 11. Employer: You ... come to work in time.
- 12. If you go to a dentist with a private practice you ... pay him quite a lot of money.
- 13. Father to small son: you ... do what Mummy says.
- 14. My neighbour's child ... practice the piano for three hours a day.
- 15. Doctor: I can't come now.
 Caller: You ... come; he's terribly ill.
- V. Use must not or need not to fill the spaces in the following sentences.
- 1. You ... ring the bell; I have a key.
- 2. Notice in cinema: Exit doors ... be blocked during performances.
- 3. You ... drink this: it is poison.
- 4. We ... drive fast; we have plenty of time.
- 5. You ... drive fast; there is a speed limit here.
- 6. Candidates ... bring books into the examination room.
- 7. You ... write to him for he will be here tomorrow.

- 8. We ... make any noise or we'll wake the baby.
- 9. You ... bring an umbrella. It isn't going to rain.
- 10. You ... do all the exercise. Ten sentences will be enough.
- 11. We ... reheat the pie. We can eat it cold.
- 12. Mother to child: You ... tell lies.
- 13. You ... turn on the light; I can see quite well.
- 14. You ... strike a match; the room is full of gas.
- 15. You ... talk to other candidates during the exam.
- VI. Choose the correct answer in each of the following sentences according to meaning and tense.
- 1. If I had a bicycle, (I would/I will) ride it every day.
- 2. Our teacher (can/must/may) speak three foreign languages.
- 3. They (were allowed to / might / could) take every Friday off last year.
- 4. Your coat is quite new. You (mustn't / needn't / can't) buy another one.
- 5. Students (cannot / needn't / mustn't) interrupt their teachers.
- 6. He said he (might not / couldn't / needn't) stay any longer.
- 7. I think I'll (must / have to / can) go and explain it to them
- 8. Are you sure you'll (can / be able to / may) get to the bottom of it?
- 9. The woman got up and Grayson (might/was able to / could) see her face clearly before she switched off the light.
- 10. (Might / Must / May) I have your book for a moment?
- VII. Use suitable *modal verbs* to fill the spaces in the following sentences.
- 1. I suppose it was Charles who left the kitchen in such a mess. No, it (not be) Charles. He never has a meal in. It (be) Bill.
- 2. I know she was in because I heard her radio, but she didn't open the door. Possibly she (not hear) the bell.
- 3. He (*check*) that his brakes are working properly.
- 4. You (apologize). You are not right.
- 5. I can't think why they didn't try to help him. It is possible that they (*not realize*) that he was drowning.

- 6. I (go) on Tuesday (this is the plan).
- 7. You (touch) this button, it's dangerous.
- 8. You (come) with us on Monday?
- 9. My brother (ride) a bike better than me.
- 10. Nobody (play) on the road where there are many cars.

VIII. Choose between *must*, *can* and *should* in the following sentences.

- 1. Henry will be deported for having an expired visa. He (have) his visa renewed.
- Julietta is absent for the first time today. She (be) sick.
- 3. Blanke's got a parking ticket. She (park) (negative) in a reserved spot, since she has no permit.
- 4. The photos will be black. The X rays at the airport (damage) them.
- 5. Carmencita does not very well on the exam. She (*study*) better.
- 6. Jeanette (*study*) harder, but she is lazy.
- 7. German will call us as soon as his wife has her baby. He (be) very proud.
- 8. Eve (*deposit*) her money before she writes a check.
- 9. John, you (*forget*) about our meeting. It's important.
- 10. Alexis (play) chess and he (teach) you.

IX. Put in can, can't, couldn't, must, must he or must have.

There was a knock at the door. I opened it and saw; a stranger. "Hello, Fred," he cried. "... I come in?" "How do you know my name?" I asked. "We met ten years ago on a ferry-boat, and you gave me your card." "You ... mistaken," I said. "No, I am not" the stranger said. He produced my card: Fred Ames. I ... given it to him ten years ago, but "I ... remember you," I said. "We exchanged cards years ago," the stranger said. "You said 'You ... come and stay with us as long as you like any time you're in England." "I'm sorry I ... wait so many years before coming to visit you. I've been so busy, I ..., but here I am at last! Better late than never! I've just arrived on the ferry.

My wife and children are in the car and we wonder if we ... stay with you for a month."

Test for checking your knowledge

Choose the correct form.

- 1. After saving their money for three years, the Turners ... buy a new car.
- a) can;
- b) could:
- c) were able to
- 2. ... you tell me the time, please?
- a) Could:
- b) Should;
- c) May
- 3. You ... phone your mother at once. She wants to speak to you.
- a) may;
- b) are able to;
- c) must
- 4. She ... buy any eggs because they've got a lot of them in the fridge.
- a) couldn't;
- b) needn't;
- c) can't
- 5. ... you make supper tonight?
- a) Shall;
- b) Will;
- c) May
- 6. Where ... we meet? At the entrance.
- a) must;
- b) ought to;
- c) shall
- 7. ... I have a glass of juice, please? ... you put ice.
- a) May ... Could;
- b) Will ... May;
- c) Would ... Shall

- 8. You ... be late for your lecture. I'm leaving in a minute
- a) needn't;
- b) may not;
- c) mustn't
- 9. Can I speak to you, Fred? Sorry, I ... hurry now. I am late for the train.
- a) can;
- b) must;
- c) have
- 10. Where's Matthew? He ... be in the garage.
- a) might;
- b) can;
- c) mustn't
- 11. Sarah, you ... finish your homework before you go for a walk.
- a) may;
- b) should;
- c) ought
- 12. ... we go shopping after breakfast? Yes, we need to buy some food. (The fridge is empty).
- a) Could;
- b) Will;
- c) Shall
- 13. Victoria ... put on some weight. She's too thin.
- a) mustn't;
- b) can't;
- c) has to,
- 14. You ... have been so careless while driving such a speedy car!
- a) shouldn't;
- b) oughtn't;
- c) may
- 15. She told me she was coming. She ... have forgotten.
- a) should;
- b) can't;
- c) mustn't

- 16. No, she ... be sleeping. She ... be doing the washing-up.
- a) mustn't ... can
- b) can't ... must
- c) needn't ... hasn't to
- 17. I'll... work overtime next week because my boss asks me to.
- a) have to;
- b) must;
- c) needn't
- 18. I ... have told them the news, they knew it already.
- a) mustn't;
- b) should:
- c) needn't
- 19. What ... we do on Sunday night? Let's go to a disco.
- a) shall;
- b) must:
- c) may
- 20. ... I borrow your bike for a few days? Certainly.
- a) Will;
- b) May;
- c) Should
- 21. ... you mind typing these articles?
- a) Will;
- b) Shall;
- c) Would
- 22. There's a lot of work to do at the office. So I ... work overtime every day.
- a) am to;
- b) have to;
- c) had to
- 23 My husband ... cook something very delicious tonight.

It's our son's birthday.

- a) have to;
- b) may;
- c) can't
- 24. I'm so glad to walk alone. You ... give me a lift.
- a) mustn't;

- b) can;
- c) needn't,
- 25. I haven't seen my neighbours for over 2 weeks. They ...have gone on holiday for a time.
- a) may;
- b) can;
- c) should
- 26. John said he would ring me up, but he hasn't. He ... have forgotten all about it.
- a) must;
- b) can;
- c) mustn't
- 27. Patricia is always late for work. She ... get up earlier;
- a) had better;
- b) should;
- c) shouldn't
- 28. It's not fair. I always ... do the dirty work.
- a) have to;
- b) mustn't
- c) has to
- 29. They ... have left the camp at 7 a.m., the bus didn't start till 930.
- a) hadn't to;
- b) must;
- c) needn't
- 30. What ... I do with all the newspapers left on my desk?
- a) shall;
- *b)* may;
- c) ought
- 31. The Richardsons have a beautiful villa on the Atlantic coast, two yachts and a helicopter. They ... be extremely well-off
- a) can;
- *b)* can't;
- c) must
- 32. We waited for Madeleine for over three hours. She... have telephoned us to say she wasn't coming.
- a) needn't;

<i>b)</i>	should;
c)	may
33.	Granny is really so lonely "now. We spend more time
with he	er.
a)	can;
<i>b)</i>	must;
c)	needn't
34.	There's a chance that they'll arrive at the party in time, but
they	be a lot later.
<i>a</i>)	will;
<i>b</i>)	might;
c)	can
35.	After I had tried for a few hours, I open the door and get
out.	\(\rangle\)
a)	can;
<i>b)</i>	was able to;
c)	might
36.	Everybody should wash their hands before putting them in
their m	ouths, but dentists absolutely
a)	should;
<i>b)</i>	have to;
c)	must
37.	We come back on foot because the airport was closed by
fog.	
a)	could:
<i>b)</i>	had to,
c)	should
38.1	see my watch anywhere. I have left it the office.
a).	can't mustn't;
<i>b</i>)/	can't must;
(c)	can may
39 y	ou help me with my umbrella, please?
a)	Could;
<i>b)</i>	May;
c)	Shall
40 RIs	ack or white coffee? — I have a cun of black coffee please

2. THE VERBALS

I. Insert to where necessary before the infinitives in brackets.

- 1. He made me (do) it all over again.
- 2. She can (sing) quite well.
- He will be able (swim) very soon. 3.
- 4. I used (live) in a caravan.
- You ought (go) today. It may (rain) tomorrow. 5.
- You needn't (say) anything. Just nod your head and will (und).

 I want (see) the house where our president was born.

 He made her (reneat) the massage. 6. derstand).
- 7.
- 8. He made her (repeat) the message.
- May I (use) your phone? 9.
- You needn't (ask) for permission; you can (use) it where ever 10. you like.
- If you want (get) there before dark you should (start) at once. 11.
- 12. I couldn't (remember) his address.
- 13. You'll be able (do) it yourself when you are older.
- 14. Would you like (go) now or shall we (wait) till the end?
- 15. They won't let us (leave) the Customs shed till our luggage has been examined.
- II. Insert to where necessary before the infinitives in brackets. (In some of the sentences a present participle could be used instead of an infinitive).
- We don't (want) anybody (know) that we are here. 1.
- If you can't (remember) his number you'd better (look) it up 2.
- I want her (learn) Esperanto; I think everybody ought to 3. (know) it.
- He is said (be) the best surgeon in the country. 4.
- Visitors are asked (not feed) the animals.
- Could I (see) Mr Pitt, please?- I'm afraid Mr Pitt isn't in. Would you like (speak) to his secretary?
- It's better (travel) hopefully than (arrive). (proverb) 7.
- 8. He should (know) how (use) the film projector, but if doesn't you had better (show) him.

- 9. He was made (sign) a paper admitting his guilt.
- 10. I heard the door (open) and saw a shadow (move) across the floor.
- 11. He tried (make) me (believe) that he was my stepbrother
- 12. As we seem (have missed) the train we may as well (go) back to the house.
- 13. I felt the house (shake) with the explosion.
- 14. He told me (try) (come) early.
- Before he let us (go) he made us (promise) (not tell) anyone had seen. 15. what we had seen.

III. Cho	ose the correct answer. (Remember Complex Object).
1. Don't	t let meyour fun.
A.	to spoil
B.	spoiling
C.	spoil
	We watched the jockeys around once more.
A.	ride
B.	to ride
C.	riding
3.	The wine made her splendid.
A.	to feel
B.	feel
C.	feeling
4.	You can't have a soldier you a place.
A.	to save
B.	save
C.	saved
5.	Iwant you your mistake.
A. B.	to realize
В.	realize
C.	realizing
6. Ever	ybody expected herPeter.
A.	to marry
B.	marry
C.	married

7.	He does not like you like that.
A.	talk
B.	talked
C.	to talk
8.	He could hear the young manat the window.
A.	sob
B.	to sob
C.	sobbing
9.	I want these letters at once.
A.	type
B.	typed
C.	typing
10.	You will not allow this slanderyour stay here.
A.	shorten
B.	to shorten
C.	shortened
11.	He must get the parceltomorrow.
A.	send
B.	sent
	sending
	I had the house last year.
	to paint
	painting
C.	painted
	ON.
	mplete the sentences with the Objective-with-the-Infinitive
	uction using the words in brackets.
1. Ho	w did you let (your son / go out / so latc)?
	heard (he / answer / the teacher's questions).
	ny do you expect (they / return / carlier than
usual)?	
4. Do y	your parents like(you / go boating / so often)?
	ly want (he / leave me alone).
6. We	never saw (the girl / behave like this before).
7. I hat	te (animals / beat).

V. Complete the sentences by adding the words in italics.

Example: The text is difficult. (too, the boy, translate)

The text is too difficult for the boy to translate.

- 1. The conference is important, (too, the students, miss)
- 2. The weather was hot. (enough, we, go swimming)
- 3. She is well, (enough, get out of a bed)
- 4. The boy is careless, (too, do, such a difficult job)
- 5. The child is young, (too, send, to school)
- 6. The manager is busy, (too, you, bother him with your problems)
- 7. The writer is proud of his novel (too, stand any criticism)

VI. Put the verbs in brackets into a gerund form.

- 1. He gave up (gamble).
- 2. Try to avoid (*make*) him angry.
- 3. Stop (argue) and start (work).
- 4. The children prefer (watch) TV to (read).
- 5. I am against (*make*) any complaints.
- 6. It's no use (cry) over spilt milk, (proverb)
- 7. I suggest (hold) another meeting next week.
- 8. He finished (speak) and sat down.
- 9. He was fined for (*drive*) without lights.
- 10. It is difficult to get used to (eat) with chopsticks.
- 11. If you can't turn the key try (put) some oil in the lock.
- 12. He lost no time in (get) down to work.
- 13. You can't make an omelette without (break) eggs. (proverb)
- 14. We are looking forward to (*read*) your new book.
- They escaped by (*slide*) down ropes made of blankets.

VII. Fill in the blanks using gerund and prepositions.

- 1. Example Alice isn't interested in looking after children.
- 2. Henry is excited (leave)
- 3. You are capable (do)



- 4. I have no excuse (be) I'm accustomed (have) a big breakfast with some of my friends. 5. The rain prevented us (complete) the work. 6. 7. Fred is always complaining (have) a headache. 8 Instead (study), Margaret went to a ball game 9. Thank you (help) me carry the packages to the post office. 10. Mrs Grant insisted (know) the whole truth. 11. He showed us how to get to his house (draw) a map. You should take advantage (go, not) to class yesterday 12. Everyone in the neighbourhood participated (look) for the 13 lost child 14. I apologized to Diane (make) her wait for me 15. The weather is terrible tonight. I don't blame you (want, not) to go to the meeting. VIII. Finish the sentences. Ken went to bed instead of finishing his work, (fin-1. Example: ish). I thanked her 2. I'm excited 3. 4 I'm not accustomed (live). He didn't feel well. He complained 5. (have). I don't blame you (leave). 6. I have a good reason (want, not) ... (be). 7. It's getting late. I'm worried 8. (miss). I'm interested (go). 9. I apologized to my friend 10. (be).
- IX. Complete the sentences with the missing preposition and gernuds. Use the verb in parentheses.

 Children are always happy ______(celebrate) holidays, but most American children get specially excited ______(get) ready for Halloween. Every, year in October, children, who usually hate to go to the market begin to get interested _______(shop). They are eager to pick out a costume and a pumpkin. Adults who are good ______ (carve) pumpkins cut

happy or sad faces in them. With lighted candles in them, the pump-kins become Jack - O' - lanterns, symbols of Halloween. On October 31, children go trick — or — treating. They never seem to get tired ______(run) from house to house to fill their bags with candy. Little children are sometimes afraid ______ (go) out on Halloween because of the ghosts and monsters on the streets. Their parents are often worried ______ (save) their children's teeth from all those sweets.

X. Put the verbs in brackets into the correct form (gerund or infinitive).

MØ.

- 1. I am looking forward to (see) you.
- 2. He dreads (have) to retire.
- 3. I arranged (*meet*) them here.
- 4. He urged us (work) faster.
- 5. I wish (see) the manager.
- 6. It's no use (wait).
- 7. He warned her (*not touch*) the wire.
- 8. Don't forget (*lock*) the door before (*go*) to bed.
- 9. My mother told me (not speak) to anyone about it.
- 10. I can't understand her (behave) like that.
- 11. He tried (explain) but she refused (listen).
- 12. At dinner she annoyed me by (smoke) between the Courses.
- 13. You are expected (*know*) the safety regulations of the college.
- 14. He decided (disguise) himself by (dress) as a woman.
- 15. I am prepared (wait) here all night if necessary.

XI. Choose the most suitable form:

- 1. (Being tired, tired) we couldn't continue (working, having worked) in the laboratory.
- 2. I have never heard (she, her) (playing, to play) the piano.
- 3. I like films (*showing, shown*) the lives of famous people.
- 4. In Britain she had a lot of problems as she wasn't used to (*drive*, *driving*) on the left.

- 5. My friend wants (*I*, *me*) (*to help, helping*) him with the translation of an English article.
- 6. I don't usually carry my passport with me. I'm afraid (*losing*, *to lose*) it.
- 7. (Not knowing, not having known) many words, I had (to use. using) a dictionary while (translating, being translated) the text.
- 8. She avoids (*expressing*, *to express*) her opinion in public. She prefers (*keeping*, *to keep*) silence.
- 9. Would you mind (answering, to answer) a few questions? I'd rather you stopped (asking, to ask) silly questions.
- 10. He finished (writing, to write) the letter with the words, "I'm looking forward to (seeing, see) you."
- The books (written, writing) by L.Tolstoy are (read, reading) with great interest.
- 12. I'm sorry (to bother, bothering) you, but I need (to talk, talking) to you.
- 13. I'm sorry (for being, to be) late. I was delayed by the traffic.
- 14. The article (*typing*, *being typed*) will be published in the local newspaper.
- 15. (Pass, having passed) the last exam, one of the students suggested (going, to go) to the pub in the evening.
- XII. Use the proper form of the Infinitive, Participle or Gerund in the following sentences.
- 1. (Not, know) the language and (have) no friends in the city, he found it hard (get) a job.
- 2. I am (look) forward to (see) you in our town.
- 3. When we came home, we found the door (lock).
- 4. The day (be) fine, we decided (have) a rest out of town.
- 5. The manager objected to our (make) private calls on his phone.
- 6. Is there anything worth (read) in your home library?
- 7. I want to have a new dress (make) for the New Year's party.
- 8. Would you like me (*turn*) down the radio a bit? No, it's all right. I am used to (*work*) with a radio on.
- 9. The success of Byron's poems gave him every right (say), "I woke up one morning (find) myself famous".

- 10. In England if you want a milkman (*leave*) you milk in the morning, remember (*put*) a milk bottle outside your door.
- 11. I enjoy (*listen*) to music, but I don't like (*listen*) to people (*talk*) about it.
- 12. My parents think I am not capable of (earn) my own living, but I am going (prove) that they are wrong.
- 13. Do you feel like (*dine*) out or would you rather (*have*) dinner at home?
- 14. Your hair needs (cur). I will have it (do) tomorrow.
- 15. It's for me (decide) where (work) after (graduate) from London University.

Test for checking your knowledge

Choose the correct form

- 1. Welcome home. Thanks a lot. It's so wonderful ... back.
- a) be;
- b) to be;
- c) to being
- 2. ... in the morning is good for everybody's health,
- a) To have jogged;
- b) Jogging;
- c) To be jogging
- 3. Have you seen the new film yet? No, I haven't. But they say it's very
- a) bored:
- b) bore;
- c) boring
- 4. Sam went for a walk instead ... sums.
- a) of doing;
- b) for doing;
- e) to do
- 5. She is interested ... Spanish lessons.
- a) for making up;
- b) making up;
- c) in taking up

- 6. I say she'd better ... or she'll be late for her classes.
- a) to hurry;
- b) hurrying;
- c) hurry
- 7. Visitors aren't allowed ... in the office.
- a) smoking;
- b) to smoke;
- c) to smoking
- 8. How do you know Ian is at home? I saw him ... his new car on my way home.
- a) washing;
- b) to wash;
- c) washed
- 9. We can't get used to ... in such a noisy street.
- a) live;
- b) lived;
- c) living
- 10. I can't recognize him. He seems ... taller
- a) to have grown;
- b) having grown;
- c) to having grown
- 11. The house needs ...
- a) to decorate;
- b) decorating;
- c) to be decorating
- 12. Sophie denied ... my book.
- a) about taking;
- b) taking;
- c) to take
- 13. They agreed ... my dog while I was on holiday.
- a) to look after;
- b) to looking after;
- c) look after
- 14. She stopped ... tennis every day after she had lost weight.
- a) playing;
- b) to play;

- to playing c)
- 15. They stopped ... a cup of coffee before they continued doing the sights.
- having: a)
- b) to have:
- to having c)
- CKORNHID Let's go for a walk tonight. — I'd rather ... at home. There's 16. an interesting film on TV.
- a) staying;
- *b*) to stay;
- c) stay
- 17. ..., she took a taxi.
- a) To be late:
- Being late: *b*)
- To being late c)
- Are you better today? No, I still feel very 18.
- a)
- *b*)
- c)
- Sarah apologised ... the deal about ruining; for ruining: 19.
- a)
- *b*)
- c) to ruin
- Liz claims ... a lot of famous people, but I don't believe her. 20.
- to met: a)
- to have met; *b*)
- c) meeting
- Do you remember ... about it. Certainly not, I was too 21. young... newspapers at that time.
- to read ... to read; a)
- to read ... reading;
- *b) c)* reading ... to read
- 22. Ask your guest ... in. Don't keep him ... at the door.
- a) come ... to stand:
- *b*) to come ... standing;
- coming ... to stand c)

- 23. This car is ... expensive for me
- a) enough ... to buy;
- b) too ... to buying;
- c) too ... to buy
- 24. Did you remember ... the tickets for that performance? |Yes, I even have them there.
- a) booking;
- b) book;
- c) to book
- 25. Most people prefer ... money to ... it.
- a) to spend ... to earn;
- b) spending ... earning;
- c) spend ... earn
- 26. I'm very ... of the dark, don't turn off the light, please.
- a) frighten;
- b) frightened;
- c) frightening
- 27. His father warned him ... home late, but he didn't pay attention to his father's words.
- a) about arrive;
- b) about arriving;
- c) for arriving
- 28. I'm sorry ... you, but can I take your calculator?
- a) to bother;
- b) bothering;
- c) bother
- 29. Why does Anne giggle so much? Well, she doesn't enjoy ..., she just can't help ... it.
- a) giggle ... doing;
- b) to giggle ... to do;
- c) giggling ... doing
- 30. Only imagine to bed at 3 a.m. every night.
- a) having ... to go;
- b) to have ... to go;
- c) to have ... going
- 31. She risks ... her purse when she leaves it on the computer,!

- losing; a)
- *b*) to lose:
- to losing c)
- 32. James believes ... a promotion in 2 months.
- to offer; a)
- *b*) to be offered;
- to be offering c)
- 33. His doctor advised him ... smoking so many cigars a day.
- a)
- *b*)
- c)
- Mr Hutchinson was seen ... his office at 11.30 p.m. enter; to enter; enterin-34.
- a)
- *b*)
- c) entering
- 35. There's no point ... for the tram. It won't
- in waiting; a)
- *b*) waiting:
- c)to wait
- The children are encouraged ... in the sea on hot days. 36.
- to play; a)
- *b*) play;
- playing c)
- My mother didn't recommend ... the children alone in the 37. house after dark
- to leave; a)
- *b*) leave:
- c) leaving
- 38. He made me ... his instructions ... sure that I understood everything properly.
- to repeat ... to be; a)
- b) repeat ... being;
- repeat ... to be c)
- 39. ... the room suddenly, the landlady found the boys smoking.
- To enter: a)
- *b*) Entering;

- c) On entering
- 40. I'm looking forward ... in touch with my old school friends.
- to keeping; a)
- b) about keeping;
- to keep c)

PEHO3NTOPNNTY MIEHN & CKOPNHIDI

3. CONDITIONALS

- I. Use the correct verb form instead of the infinitive in brackets in the following sentences of real condition:
- A. 1. If the weather (to be) fine next weekend, we (to go) to the country. 2. I always (to help) you this year if you (to need) help. 3. I (to help) you tomorrow if you still (to need) help 4. If my parents (not to work) on Saturday, we all (to go) skiing. 5. Granny sometimes (not to hear) if little Eddie (to call) her.
- B. 1. Mother (to be) very tired tomorrow, she (to go) home by tram. 2. I (to be) always at home if you (to ring) me up this summer. 3. If Father (to leave) for the south, Mother (to start) preparations 4. The children (to wear) shorts in summer if it (to be) hot.. 5. If the days (to be) sunny in spring, we (to work) in the garden.
- II. Complete the following sentences.
- 1. Dad, if you carry on like this, I'll ...
- 2. We can go out for dinner if ...
- 3. If you help me a bit, ...
- 4. The house will soon be very dirty, if ...
- 5. If you drop out of school, Marvin ...
- III. Put the verbs in brackets into the correct tenses. Conditional sentences: Type 2.
- 1. If I had a typewriter I (type) it myself.
- 2. If I (know) his address I'd give it to you.
- 3. He (look) a lot better if he shaved more often.
- 4. It you (*play*) for lower stakes you wouldn't lose so much.
- 5. If he worked more slowly he (not make) so many mistakes.
- 6. I shouldn't drink that wine if I (be) you.
- 7. More tourists would come to this country if it (*have*) a better climate.
- 8. If I were sent to prison you (visit) me?
- 9. If someone (give) you a helicopter what would you with it?
- 10. I (buy) shares in that company if I had some money.

- 11. If he (*clean*) his windscreen he'd be able to see where he was going.
- 12. If you drove your car into the river you (be able) to get out?
- 13. If you (not belong) to a union you couldn't get a job.
- 14. If I (win) a big prize in a lottery I'd give up my job.
- 15. What you (*do*) if you found a burglar in your house?

IV. Open the brackets.

- 1. Sabine: If somebody (see) us with our dictionary, they (call) us crazy.
- 2. Scott: I don't think it (be) so nice if adults (be) at the party.
- 3. *Uwe*: We (*never learn*) all these words if Sabine (*not bring*) her dictionary.
- 4. Gillian: If a teacher (tell) me all these English words, I (forget) them at once.
- 5. Colin: If my friend Nick (know) about all his, he (take) part in the exchange, too.
- V. Complete the sentences following the pattern of Type 2 conditionals.
- 1. Perhaps he ..., if you spoke to him.
- 2. If you changed your job you ...
- 3. If you went to see a doctor he ...
- 4. If we bought a house in the country, we ...
- 5. If they came to see us in London, we ...
- VI. Put the verbs in brackets into the correct tenses. Conditional sentences; Type 3.
- 1. If I had known that you were in hospital I (visit) you.
- The ground was very soft. But for that, my horse (win).
- 3. If you (arrive) ten minutes earlier you would have got a seat.
- 4. You would have seen my garden at its best if you (be) here last week.
- 5. But for his quickness I (be) killed.
- 6. I shouldn't have believed it if I (not see) it With my own eyes.

- 7. If he had slipped he (fall) 500 metres.
- 8. If he had asked you, you (accept)?
- 9. If I (have) a map I would have been all right.
- 10. If I (know) that you were coming I'd have baked a cake.
- 11. I (offer) to help him if I had realized that he was ill.
- 12. If you had left that wasp alone it (not sting) you.
- 13. If I (realize) what a bad driver you were I wouldn't have come with you.
- 14. If I had realized that the traffic lights were red I (*stop*).
- 15. But for the fog we (reach) our destination ages ago.

VII. Put the verbs in brackets into the correct forms, conditional sentences: mixed types.

- 1. I've hung out the clothes. It's lovely and sunny; if it (stay) like this they (be) dry in two hours.
- 2. French is essential in this job. All the telephonists speak it. If they (not know) French they (not understand) half the callers.
- 3. How did you do in the car rally? We came in last actually; but only because we got lost. If we (not get) lost we (come) in somewhere in the middle. We certainly (not be) last.
- 4. I wasn't really surprised that we got lost because I knew that the navigator couldn't map-read. But if you (know) that why you (take) him as navigator?
- 5. This flat would be all right if the people above us (*not be*) so noisy.
- 6. A group of spectators, including myself, left the stand just before the end of the game. When we were half way down the stairs a goal was scored and there was a great cheer from the spectators. If there (not be) a goal the crowd (not cheer).
- 7. If the crowd (not cheer) we (not run) back up the stairs to see what had happened.
- 8. If we (not run) back we (not crash) into the rest of the spectators on their way down, and there (not be) this frightful accident.
- 9. If the pain (return) you'd better take another pill.
- 10. If you aren't going to live in the house why you (not sell) it? If I (have) a house I couldn't use I (sell) it at once.

- 11. No, I didn't know any Russian at that time. But if you (not know) Russian why you (offer) to give him Russian lessons? Because I knew that he (refuse). He always rejected my offers.
- 12. Tell him to bring his bicycle inside. If he (*leave*) it outside someone (*steal*) it.
- 13. Why do people always wear dark clothes at night? If pedestrians (wear) light coloured clothes drivers (see) them much more easily.
- 14. She must have loved him very much because she waited for him for fifteen years. If she (*not love*) him she (*not wait*) so long.
- 15. He looked so small and weak that nobody asked him to do anything. If he (look) strong he (he) expected to dig all day like everyone else.

VIII. Finish the following sentences.

- 1. If you had a carpet on the stairs ...
- 2. If you should see a snake
- 3. If I lived in the country
- 4. If you want to get to the station in time to catch the 8.10 train
- 5. He was sleepwalking. When I saw him going towards the window I stopped him. If I hadn't stopped him
- 6. She is simply terrified of rats, If she hears the rats running round your attics she
- 7. The milk wouldn't have turned sour if
- 8. They were completely lost and didn't know which way to turn; but for the dog
- 9. If you took a course in computer programming
- 10. Jack (trying to phone Peter): I can hear the phone ringing. Peter must be out. If he were in he

IX. Choc	se the correct form.
1. Life _	more agreeable if the rivers ran
beer and	the trees grew ham sandwiches.

44.	*5
В.	will be
C.	would be
2.	What a pity you haven't seen the film. If you
	the film you probably
	it.
A.	saw
A.	will probably enjoy
В.	had seen
В.	would probably have enjoyed
<i>C</i> .	would have seen
C.	had probably enjoyed
3.	Whatyouif youat
ho	ne yesterday? will do stay would do had stayed
A.	will do
A.	stay
В.	would do
B.	had stayed
<i>C</i> .	would have done
<i>C</i> .	would have stayed
4.	You look worn out. If I you I a holi-
da	<i>7</i> .
A.	Were
A.	will take
В.	have been
B .	would take
<i>C</i> .	had been
<i>C</i> .	take
5.	It's a good gamble and if shemoney she
_	it.
	oses
	didn't feel
	lost
	wouldn't feel
<i>C</i> .	had lost
C	hadn't felt

6.	If the wind	from the north this room is very cold.
A.	will blow	
В.	blows	
<i>C</i> .	blew	
7.	And perhaps	if he truly _ for my return
I	willing	ly. But I won't .
A.	wish	
A.	will go back	
<i>B</i> .	wished	
В.	would go back	
<i>C</i> .	would wish	
<i>C.</i>	would have gon	
8.	Even if they	me to stay I I did not like
An	nerica.	used to dance your aunt certainly
A.	wanted	, Q
A.	refuse	
В.	had wanted	
	would refuse	
	would want	· W
<i>C</i> .	would have refu	used
9.	If you	to dance your aunt certainly
you	to the ball last Sur	iday.
A.	like	
A.	would take	
В.	liked	
В.	would have take	n
<i>C</i> .	had liked	
C.	had taken	
10.	he	me some money in his will I'd travel
to c	lifferent parts.	
À.	left	
В.	had left	
C.	would leave	
11.	But for his se	cretary's absence the doctor
in t	he worst of tempers	s that morning.
A.	was not	

B. would not be
C. would not have been
12. Ann came late. She earlier if she the
train.
A. would arrive
A. catches
B. arrived
B. had caught
C. would have arrived
C. would have caught
13. Were she one of my best friends I her to my birth-
day party last Saturday.
A. invite
B. 'd invite
C. 'd have invited
14. If we the seats beforehand we tickets
now.
A. booked
A. have
B, had booked
B. would have
B. have booked
C. would have had
15. If I this afternoon.
A. can hire
A. get off
B. could hire
B. will get off
C. could have hired
C. would get off

- X. Supply should and the correct form of the verbs in brackets.
- 1. It was necessary that Tom (take) care of his sister.
- 2. It's so unfortunate that she (choose) that phrase.
- 3. This flat was vacant and Julia suggested that Tom (take) it.

- 4. It seems surprising that I (get away) with it for so long.
- 5. He was kind enough to suggest that I (*have*) the money.
- 6. It was odd that a lady so well-dressed (carry) a case about
- 7. I fear lest Roger (bore) alone here with us.
- 8. She gave him a pair of cuff-links lest he (feel) left out in cold.
- 9. He demanded that she (*have*) a little rest to look her best at the ball.
- 10. I agreed we (move) to another place.
- 11. I felt a bit uneasy lest we (miss) our bus.
- 12. She could not find the key, she was afraid lest she (*lose*) it.
- 13. They spoke in a whisper lest they (awake) anybody in the room.
- 14. He watched Easter carefully lest she (*commit*) any mistakes.
- 15. My doctor recommended that I (see) a specialist.

XI. (Chose the correct form.		•			
1. I	wish I ther	e. I always en	joy talkin	ıg.		
A.	are	111.		-		
В.	were	7				
2. I	wish Iwhy y	ou are so inte	rested in	the la	ady.	
A.	knew					
В.	have known					
C.	would know					
3.	"He is gone,"	murmured	Sibyl.	""	wish	you
	Chim "					
A.	saw					
В.	had seen					
C.	would see					
4.	They did not	find the	man.	I	wish	they
	who ho was					
1						
А. В.	who he was. discovered had discovered					

C. have discovered
5. I hate telephones. I wish I never one put in.
A. have had
B. had
C. had had
6. The old man wished he touch with his relatives.
A. did not lose
B. had not lost
C. would not have lost
7. I wish I what you are talking about.
A. understand
B. understood
C. would understand
8. I wish you a word where you had really gone.
A. have left
B. left
C. had left
9. We had a wonderful holiday in Italy. I wish we
there again next year.
A. go
B. will go
C. went
10. They wished you more in future.
A. will read
B. would read
C. read
XII. Complete the second sentence so that it has a similar meaning to
the first sentence.
1. I'd love to have more time.
Iwish
2. We are very sorry to have missed you this morning.
We wish
3. Alan is sorry he did not speak to the manager.
Alan wishes

		lly like to live on a small and sunny island somewhere in
	the Pacific	
	I wish	
	-	ren't you listening to me?
	If only	
	I wish	on't you take part in local life?
	7 [-]:	very sorry he offended the girl.
	Iohn wisha	very sorry he offended the giff.
	8 Why ca	an't we foresee our future?
	If only	an't we find a cure for cancer?
	9 Vera is	sorry she ate so many sweets at the party
	Vera wishe	es
	10. Why c	an't we find a cure for cancer?
	If only	. Q.
	Test for ch	ecking your knowledge.
		she the fish there, the cat will get it.
	' /	ll leave (C) leaves
		t (D) leave
		you go to Paris where?
		you stay (C) did you stay
		l you stay (D) could you stay
		e flight may be cancelled if the fog thicker.
		get (C) got thicker
	(B) will get 4. If t	
		he milkman tell him to leave two bottles. ne (C) will come
		nes (D) has come
\langle		he story hadn't been true, the newspaper it.
,		uld not print (C) will not print
		not print (D) would not have printed
		anyone attacked me, my dog at his throat.
		uld jump (C) will jump
		uld have jumped (D) jumped
	. /	V A / / J A

7.	She to walk	faster if her shoes hadn't such high heels.
(A)		(C) will be able
(B)	can	(D) would have been able
8.	You would und	lerstand it better if you so much.
(A)	don't talk	(C) didn't talk
(B)	hadn't talked	(D) would not talk
9.	I could repair the	e roof myself if I a long ladder.
(A)	had had	(C) would have
(B)	had (D) wo	uld have had
10.	Unless they turn	the radio off, I mad.
(A)	will go (C) coi	
(B)	would go	(D) should go
11.	He looked down	at his feet as though he unconscious of
the con	mpany.	O
(A)	had been	(C) would have been 🚫 *
(B)	were	(D) is
12.	The arrangemen	t was that they the Fishers to a play
and to	supper at the Sa	voy afterwards.
(A)	had taken	(C) would have take
(B)	take (D) to 1	take
13.	She accepted I	Dick's suggestion that she her taxi and ride
back v	vith him	
(A)	dismissing	(C) dismissed
(B)	were dismissea	(D) should dismiss
14.	He asked Teddy	to stop the car so that he and Julie out.
(A)	had got (C) wo	uld get
(B)	getting	(D) could get
15.	"I like to be clo	ose to the stage," said Sandy, "so that I the
actors	faces."	
(A)	can see	(C) should see
<i>(B)</i>	saw (D)see:	
16.	George stood up	lest anyone him lying there in his
	ig clothes.	
(A)		(C) to see
' '	should see	, ,
17.	The fact is that	t Mr March him in a lie.

(C) would have been caught (A) had catch (B) has caught (D) to catch 18 He looked as if he already ... on some action. (A) decided(C) decides (B) had decided (D) would have decided It's about time we (to hear) from him. 19. (A) hear (C) heard (B)were heard (D) are hearing Robert's voice sounded hoarse, as though he ... into 20 the wind for hours. had been shouting (A) (C) would have been shouting were shouling (R) (D) is slouting I wish you ... of something else. 2.1 (A) think (C) to thinking (D) will think (B)thought 22 It's funny that you ... so. (A) think (C) thinking (B)were thought (D) is thinking He turned sharply to see if I ... or something. 23 was crving (A) (C) would be crying were crying (B)(D) is crying They recommended that I ... and ... him at once. 24. (A) (C) would go...see go...saw \ (B)go...see (D) should go...saw 25 My suspicion was that he ...how to do it. did not know (C) not know (A) were not knowing (B)(D) should not known The officer ordered that the bridge ... at dawn. 26. (A)had been destroyed (C) would be destroyed (B)be destroyed (D) should destroy 27. She almost wished she ...them to dinner. were not asking(C) would have asked (A) (B) hadn't asked (D) is asking 28. Oh, how I wish it...! (A) raining (C) would have rained

(D) would rain

(B)

to rain

- 29. It was suggested that we ... where we were till it was light.
- (A) (C) would stay stay
- (D) is staying (B) were staying
- 30. I wish I ... the whole matter.
- (C) could drop (A) to drop
- (D) dropping (B) were dropping

4. REPORTED SPEECH

- I. Put the following into indirect speech. In most cases the person addressed must be supplied.
- 1. Mary answered, "I like men to be useful but I don't like them to be too domesticated. I prefer them to keep out of the kitchen altogether. Men look silly in aprons anyway."
- 2. *Motoring report*: The new Rolls Royce runs so quietly that all you can hear is the ticking of the clock.

Managing director of the Rolls Royce company: In that case we'll have to do something about the clock.

- 3 "I don't know what to do with all my plums I suppose I'll have to make jam. The trouble is that none of us eats jam," she said.
- 4. "We like working on Sundays because we get double pay," explained the builders.
- 5. He said, "I'm quite a good cook and 1 do all my own washing and mending too."
- 6. "You can keep that one if you like, Joan," he said. "I've got plenty of others."
- 7. "I'm going fishing with mother this afternoon," said the small boy, "and we are going into the garden now to dig for worms."
- 8. "You've got my umbrella," I said crossly. "Yours is in your bedroom."
- 9. "I know exactly what they said," the private detective explained to his client, "because I bugged their phone."
- 10. "I'll sit up till she comes in, but I hope she won't be late," he said
- 11. "If you give me some wire, I'll hang that picture for you," said my cousin.
- 12. "I have a Turkish bath occasionally, but it doesn't seem to make any difference to my weight," she said.
- 13. "This is quite a good model, madam. I use one of these my-self," said the salesman.
- 14. "My new house is supposed to be haunted, but so far I haven't seen any ghosts," she said.

- II. Put the following into indirect speech.
- 1. "Why are you looking through the keyhole?" I said.
- 2. "Who put salt in my coffee?" he asked.
- 3. "Which of you knows how to make Irish stew?" said the cook.
- 4. "Why did you travel first class?" I asked him.
- 5. "How can I run in high-heeled shoes?" she enquired.
- 6. "What is your new house like?" I asked them.
- 7. He said, "Where am I supposed to go now?"
- 8. "Whose car did you borrow last night?" I said to him.
- 9. "What was she wearing when you saw her last?" the postman asked me.
- 10. "Who owns this revolver?" said the detective.
- 11. "Where were you last night, Mr Jones?" he said.
- 12. "What else did you see?" I asked the boy.
- 13. "Have you done this sort of work before?" said his new employer.
- 14. "Can you read the last line on the chart?" the oculist asked her.
- III. Put the following into indirect speech. In most cases the person addressed must be supplied.
- 1. He said, "Get out of my way,"
- 2. "Climb in through the window," he ordered.
- 3. "Please pay at the desk," said the assistant.
- 4. "Open your bag, please," said the store detective.
- 5. "Don't worry about anything, Mrs Pitt," said her solicitor. "Leave it all to me."
- 6. Don't use bent coins in a slot machine, 1' I warned him.
- 7) Follow that car," the detective said to the taxi-driver.
- 8. "Wash it in lukewarm water," recommended the assistant.
- 9. "Have confidence in me," urged the doctor.
- 10. "Take me up to the 33rd floor," he said to the liftman.
- 11. "Read the notice about life-saving equipment," advised the air-hostess.

- 12. "Always cook with butter," said her mother, "margarine."
- 13. "Don't argue with your father," I said.
- 14. "Remember to prune the roses," said my aunt.

IV. Put the following into indirect speech.

- 1. "Will you help me, please?" she said. "I can't reach the top shelf."
- 2. "This is a horrible room, Why don't you ask for something better?" he said.
- 3. "If I were you I'd try to get a room on the top floor," he said.
- 4. "I'll wait for you if you like," she said.
- 5. "Remember to switch off when you've finished!" He said.
- 6. "You might check these figures for me," he said.
- 7. "You'd better apologize for being late," said my mother.
- 8. "Could you check the oil, please?" I asked the mechanic.
- 9. "I wish you'd sit still!" said the artist. "How do you expect me to paint you when you keep jerking your head?"
- 10. "Why don't you go by train? It's much less tiring than driving," I said.
- 11. Hotel notice: Will guests please not play radios loudly after midnight?
- 12. "Would you like to wait here?" said the receptionist, showing me into the waiting room.
- 13. "You must see this exhibition!" said all my friends.
- 14. "I should plant daffodils, if I were you," I said to them.

V. Put the following into direct speech with the appropriate punctuation.

- 1. She asked if he'd like to go to the concert and I said that I was sure she would,
- 2. She told me to look where I was going as the road was full of holes and was very badly lit.
- 3. They said that while they were bathing they saw someone examining their clothes.
- 4. I asked if she had looked everywhere and she said that she had.

- 5. He suggested giving her a bottle of wine.
- 6. He said that the new carpet had arrived and asked where he was to put it.
- 7. He said two days previously an enormous load of firewood had been dumped at his front gate and that since then he hadn't been able to get his car out.
- 8. They offered me some more wine and 1 accepted.
- 9. He said that if I found the front door locked I was to go round to the back.
- 10. She asked the burglars who they were and who had let them in. They told her to sit down and keep quiet unless she wanted to get hurt.
- 11. He asked what the weather had been like during my holiday and I said that it had been awful.
- 12. He suggested going down to the harbour and seeing if they could hire a boat.
- 13. He said that if I didn't like escalators I could go up the emergency staircase. I thanked him and said that I would do that.
- 14. He suggested that Tom and I should go ahead and get the tickets.

VI. Chose the correct answer.

- 1. I hate both of them," the boy said.
- A. The boy said that he hated both of them.
- B. The boy said that he hates both of them.
- C. The boy told that he hated both of them.
- 2. Al's mother said: "Where did you get that hammer?"
- A. Al's mother asked him where did he get that hammer.
- B. Al's mother asked him where he had got that hammer.
- C. Al's mother asked him where he got that hammer.
- 3. "You may have the money," said the woman.
- A The woman said that he/she may have the money.
- B. The woman said that he / she may have had the money.
- C. Vie woman said that he /she might have the money.
- 4. "It's the only beautiful story I've ever heard," said Cyril.
- A. Cyril told that it it's the only beautiful story he has ever heard

- B. Cyril said that it was the only beautiful story he had ever heard.
- C. Cyril said that it was the only beautiful story I had ever heard.
- 5. Eddie said: "You will lose your ticket, Alan."
- A. Eddie said Alan that he would lose his ticket.
- B. Eddie told Alan that he will lose his ticket.
- C. Eddie told Alan that he would lose his ticket.
- 6. Mary said to the children; "You'll be telling he's a balloon."
- A. Mary said to the children that they'll be telling me next he's a balloon.
- B. Mary told the children that they would be telling her next he was a balloon.
- C. Mary told that the children would be telling her next he was a balloon.
- 7. "Oh, Michael," said Jane, "she'll never tell us if you talk like that."
- A. Jane said to Michael that she will never tell them if he talks like that.
- B. Jane said Michael that she would never tell them if he talked like that.
- C. Jane told Michael that she would never tell them if he talked like that.
- 8. "Mary Poppins, do say what Andrew was saying to you," said Jane.
- A. Jane asked Mary Poppins to say what Andrew was saying to her.
- B. Jane told Mary Poppins to say what Andrew had been saying to you.
- C. Jane asked Mary Poppins to say what Andrew had been saying to her.
- 9. "How is it that they've forgotten it all?" said John.
- A. John asked how was it that they have forgotten it all.
- B. John asked how it was that they had forgotten it all.
- C. John asked how it is that they have forgotten it all.

- 10. "Who gave you, Annie, permission to give away my ginger-bread?" she asked.
- A. She asked Annie who gave her permission to give away her gingerbread.
- B. She asked Annie who had given her permission to give away her gingerbread.
- C. She asked Annie who had given her permission to give away my gingerbread.
- 11. "Switch off the light," she told him.
- A. She told him to switch off the light.
- B. She asked him to switch off the light.
- C. She told him switch off the light.
- 12. "Behave yourselves, please, till I come back," said Mary to the children.
- A. Mary told the children to behave themselves till she comes back.
- B. Mary asked the children to behave themselves till she came back.
- C. Mary asked the children that they would behave themselves till she came back.
- 13. "I want to go away for a holiday but I don't know where to go," said Kate.
- A. Kate said that she wanted to go away for a holiday but she does not know where to go.
- B. Kate told that she wanted to go away for a holiday but she does not know where to go.
- C. Kate said that she wanted to go away for a holiday but she did not know where to go.

VII. Chose the correct answer.

- John said, "I'm sorry to disturb you, Eliza".
- A. John told that he was sorry to disturb Eliza.
- B John told Eliza he was sorry to disturb her.
- C John said to Eliza he had been sorry to disturb her.
- 2. He said, "Where is Jill going?"
- A He asked where was Jill going.

- B He asked where Jill is going.
- C He asked where Jill was going.
- 3. Sally said, 'I would like to buy it'.
- A Sally said that she would like to buy it.
- B Sally said she would have liked to buy it.
- C Sally said that she liked to buy it.
- 4. 'If I had any instructions, I would know what to do', said Mag.
- A Mag said that if she had had any instructions she would have known what to do.
- B Mag said if she had any instructions she knew what to do.
- C Mag said that if she had any instructions she know what to do.
- 5. Robby asked, 'Bobby, do you know the Old Barn-Notel? It's on the Carl Road".
- A Robby asked Bobby if he knew the Old Barn Hotel that was on the Carl Road.
- B Robby asked Bobby did he know the Old Barn Hotel, it was on Carl Road.
- C Robby asked Bobby where the Old Barn Hotel was on Carl Road.
- 6. The doctor asked. 'How do you feel?'
- A The doctor asked how did I feel.
- B The doctor asked how I felt.
- C The doctor asked how I had felt.
- 7. 'Will you be free tomorrow?' Colin asked Richard.
- A Richard asked would Colin be free the next day.
- B Colin asked Richard if he would be free the following day.
- C Colin asked if Richard will be free tomorrow.
- 8. "Don't open the door or answer the phone,' said her parents.
- A Her parents said to her not to open the door or answer the phone.
- B Her parents told her not to open the door and to answer the phone.
- C Her parents told her neither to open the door nor to answer the phone.
- 9. Why hasn't he locked the car door?' the policeman said.
- A The policeman asked why he hadn't locked the car door.
- B The policeman asked why hadn't he locked the car door.
- C The policeman asked why he didn't lock the car door.

- 10. The students said, 'We wish our exams were over'.
- A The students said they wished their exams had been over.
- B The students said that they wished their exams have been over.
- C The students said they wished their exams were over.
- 11. Tom said, 'Jerry has been my best friend since our early child-hood.'
- A Tom told Jerry that he had been his best friend since their early childhood.
- B Tom said that Jerry has been my best friend since our early childhood.
- C Tom said that Jerry had been his best friend since their early childhood.
- 12. 'Where is the nearest bus stop?' the old man addressed a policeman.
- A The old man asked where was the nearest bits stop.
- B The old man asked a policeman where the nearest bus stop was.
- C The old man told a policeman where the nearest bus stop was.
- 13. The teacher said to us, 'Be quiet, please'
- A The teacher asked us be quiet.
- B The teacher told us to be quiet.
- C The teacher said to us to be quiet.
- 14. 'Could you show me these jeans, please?' said the boy.
- A The boy said to show him those jeans.
- B The boy asked to show him those jeans.
- C The boy asked if the salesgirl could show him these jeans.
- 15. 'If I were you, I'd stop smoking,' Jeff said.
- 1. Jeff said that if he were him he would have stopped smoking.
- B Jeff said that if he had been him he would stop smoking.
- C Jeff advised him to stop smoking.

VIII. Report each sentence using a modal or its equivalent. The	first
sentence has already been done for you.	
1. I think I can help you. She said that	
She said that she thought she could help me.	
2. You can't use your notebooks while writing the test.	

The teacher told us

3. May I ask you for a favour?
He asked if
4. You must be at home by 10 o'clock.
Mother told the children .
5. Will doctors be able to cure cancer in the future?
The patient asked if
6. Must you be leaving so soon?
She asked me if 7. We'll have to work late tomorrow. The salesgirl said 8. What time must I arrive there? I wondered
The salesgirl said
8. What time must I arrive there?
I wondered .
9. You may stay home from school tomorrow.
The doctor told me
10. You must all keep together.
The officer reminded the soldiers
11. We must catch the early train not to miss the sunrise.
My brother said to me
12. Can your friend speak French?
The man asked Pyle if .
13. I can't stay any longer.
He said
Test for checking your knowledge
· OX
Choose the correct form.
a) 1. My brother said the Smiths in the garden.
a) are working
b) were working
c) weren't working
2. Tom says that for 2 weeks.
a) he hadn't phoned my parents
b) he hasn't phoned my parents
c) he hasn't phoned his parents
3. Bob and Marie said the Opera and Ballet House
weekend.

- we visited ... the last a)
- b) they visited ... the previous
- they had visited ... the previous c)
- Tina said that ... two parcels for ... in the kitchen. 4.
- a) there are ... him
- b) there were ... vou
- c) there were ... me
- Eric said ... to the skating-rink 5.
- a)
- b)
- c)
- ... will go ... the following day

 Her mother tells us that she ... for her English exam ...

 is preparing ... now

 was preparing ... now

 was preparing ... now 6.
- a)
- b)
- c)
- Jack said the pancakes ... delicious. 7.
- a) were
- b) was
- c) are
- 8. She said to her friends that ... to spend ... weekend in the country.
- I had decided ... mv a)
- she had decided ... her b)
- she has decided ... her c)
- Caroline said ... a letter that afternoon, but ... it yet. 9.
- she received ... she hasn't read a)
- she had received ... she hadn't read *b*)
- I had received ... I hadn't read c)
- 10. Gloria said that ... mother ... to see
- my ... was coming ... me a)
- her ... is coming ... her
- her ... was coming ... her c)
- Tony told me that ... call on 11.
- he would ... me ... the next day a)
- I would ... him ... the next day *b*)
- c) he'll ... me ... tomorrow

- 12. They said ... the door before
- a) we had locked ... we left.
- b) they had locked ... we left
- c) they had locked ... they (had) left
- 13. He says ... painting the house
- a) they'll finish ... next week
- b) they'd finish ... the next week
- c) they'd finish ... next week
- 14. She told her husband that ... invited to Julie's birthday party.
- a) we have been
- b) they have been
- c) they had been
- 15. Billy said that ... a letter
- a) I was writing ... now
- b) he was writing
- c) he was writing
- b) 1. She asked ... her glasses.
- a) who broke
- b) that who had broken
- c) who had broken
- 2. She asked Linda ... of fruit salad.
- a) were you fond
- b) if she was fond
- c) for she was fond
- 3. Sam asked ... explaining that his watch
- a) what was the time ... had stopped
- b) what the time was ... had stopped
- c) what the time was ... has stopped
- 4. She asked ... her umbrella anywhere.
- a) had I seen
- b) I had seen
- c) if I had seen
- 5. Martha asked George ... to speak English so well.
- a) where he learnt
- b) where had he learnt
- c) where he had learnt

- 6 He asks Marion ... chess.
- if she can play a)
- *b*) if can she play
- if she could play c)
- 7. Paul asked her ... the children for a walk ...
- a) if would she take ... that day
- b) if she would take ... the previous day
- if she would take ... that day c)
- MAREHIN @ CKOPINHIB The manager wanted to know ... the office ... 8.
- what time was I leaving ... that day a)
- what time I was leaving ... that day b)
- what time was he leaving ... that day c)
- 9. Mother asked Brian ... so late
- why was he ... yesterday a)
- *b*) why that he was ... the day before.
- why he had been ... the day before c)
- 10. I wanted to know ... the letter.
- that Lucy posted a)
- if Lucy had posted h)
- if that Lucy had posted c)
- 11. He asked Jill
- where she has been a)
- where she had been b)
- if where she had been c)
- Paul asked her ... to the hairdresser's 12.
- if she was going ... the next morning a)
- if was she going ... the next morning *b*)
- if she was going ... the day before (1)
- Father wanted to know ... new car 13.
- how much my ... would cost a)
- how much his ... will cost b)
- how much mv ... will cost c)
- Mother asked ... to ask him about 14.
- what I did wanted a)
- what did I want b)
- what I wanted c)

- 15. She asked Jonathan ... to Brighton.
- if has he ever been a)
- *b*) if he had ever been
- c) had he ever been
- c) 1. The dentist told Mary ... to see him in 2 days.
- to come back a)
- b) come back
- c)
- 2.
- a)
- *b*)
- c)
- 3.
- a)
- *b*)
- c)
- 4.
- a)
- *b*)
- c)
- Jon ... to him.

 Joseph Listen

 She asked me ... shopping with

 go ... her

 fo go ... her

 o go ... hers

 Iother told the official types

 Tan't plan

 Tan't plan

 Tan't plan

 Tan't plan 5.
- a)
- b) don't play
- c) not to play
- The Colonel ordered the soldiers 6.
- fire a)
- b) to fire
- fired
- She told the boys ... a mess.
- not make
- don't make
- not to make
- 8. Mother told Joan ... the shopping on the kitchen table.
- a) to put
- *b*) put
- c) puts

- She asked Jim ... the window. 9.
- a) to open
- *b*) not to open
- didn't open c)
- The secretary asked me ... there. 10.
- a) wait
- *b*) not to wait
- c) to wait
- MIEHN Q. CKOPNHID d) 1. Dorothy ... him to go to her birthday party.
- insisted a)
- invited *b*)
- suggested c)
- 2. She ... going for a walk.
- a) invited
- *b*) suggested
- agreed c)
- 3. She ... me to phone Rachel.
- suggested a)
- *b*) reminded
- orderedC)
- Dad ... to be home on time. 4.
- promised a)
- *b*) explained
- ordered c)
- Emma ... for breaking my favourite vase. 5.
- boasted a)
- agreed b)
- apologised c)
- 6. He ... that the baby had plump cheeks.
- a) reminded
- exclaimed
- explained
- 7. Mother ... to buy her son a bike.
- a) denied
- b) agreed
- c) refused

- 8. He ... Colin of stealing his camera.
- a) insisted
- *b*) warned
- c) accused
- 9. Jenny ... to me of having a terrible sore throat.
- complained a)
- *b*) agreed
- c) explained
- She ... to do the washing. 10.
- a) asked
- *b*) promised
- offered c)
- 11. Dave ... her to go to the doctor.
- a)
- *b*)
- c)
- She ... on my typing his report.

 commanded
 insisted 12.
- a)
- *b*)
- c) warned
- 13. The policeman ... the driver not to stop.
- a) ordered
- b) suggested
- c) threatenea
- 14. The girl ... me not to leave her alone.
- a) offered
- b) warned
- begged
 - He ... to give me his VCR.
- suggested
 - agreed
 - refused

GRAMMAR REVISION TABLES

1. MODAL VERBS

Модальные глаголы

Meaning	Present	Past	Future	
1. Can	can, cannot	could, could	can; shall be	a,
Физическая и	,	, , , , , , , , , , , ,	able (to), will	
умственная сп			be able to	
собность, воз-	O	was/ were	shall not	//
можность		was/ were	Silali liot	1
выполнить дей	<u>.</u>	ble (to) - смог	(shan't) (be	
ствие	-	иел, был в	able (to).	
		стоянии	will not	
Перевод: могу	•		(won't) be able	
			(to)	
умею.				
	I can do it	She could 1	A .	
	now.	swim well.	you at 5.	
	I can't swim	I was able to		
	Can I help	get there just	translate this	
	you?	in time.	text.	
2. Must				
1) Долженство	рва- must,	had (to);	shall/will have	to
ние, совет, при	a- (mustn't) d	id not have	shall/will not	
каз. Перевод:	дол- must not (to); Did you	have (to)	
жен, нужно.	4	have to?		
надо.				
2) Предполож	e-			
ние. Перевод:				
должно быть.				
вероятно.	Must I do it?	I had to go	I'll have to go	
*	- No, you	there.	there.	
	needn't.	Did you have		
	He must be	to go there?	_	

3. May

1) Разрешение.may,might,may(говорящий дает may not pазрешение)might not shall/will be allowed (to)Перевод: можно.shall/will not be allowed

2) may, might предположение; Перевод: возможно, может быть.

May I come He said that You may in? we might phone me - Yes, you come later. tonight. may.

It may

He says that I will be allowed night) rain to stay here.

4. Should/ought should do/ should have done should do (to) ought to do ought to have done ought to do

Выражают:

1) совет;

2) упрек (в Past)

Перевод:

следует.

следовало бы.

You should He should You should do it. have done it. visit him.

5. to have (to) have/has to. had to. shall/will Необходимость, do/does not have to...

did not have to вызванная have to. Do you have Will you have какими-то to...? to...? Did yon have обстоятельto...? ствами. Перевод: должен. приходится. He has to I had to walk You will have work much there to get up early Does he have Why did you tomorrow to work have to walk When will vou there? much? have get up? 6. to be (to) Необходимость в am / was/were to is/ to meetmeet to meet соответствии с договоренностью, are/ планом, расписанием. We are to He was to We are to discuss wait for me it tomorrow meet now here. 7. need (needn't) You needn't Need I go Пеобходимость You needn't или отсутствие hurry. have come. there? необходимости No, you выполнить needn't./

Yes, you

must.

действие.

Перевод: (не)

нужно, надо.

2. THE VERBALS

Неличные формы глагола

The Infinitive. Инфинитив

Forms	Active Voice	Passive Voice
Indefinite	to ask	to be asked
Continuous	to be asking	- MHb
Perfect	to have asked	to have been asked
		, ₁ O.
Perfect Continuous	to have been asking	CZ
Функции в предложент	и:	3.
1. подлежащее	To read much is to	Много читать –
	know much	много знать
2. часть составного	You must remember	Ты должен помнить
именного или	it.	это.
глагольного	'VI'a	
сказуемого	7	
3. дополнение	I like to read books.	Я люблю читать книги.
4. определение	He was the first to	Он первым позвонил
	call me.	мне.
5. обстоятельство	To become a student	Чтобы стать студентом,
OX.	you must work hard.	нужно упорно работать.

The Infinitive Constructions. Инфинитивные обороты.

Оборот	Пример	Перевод
1. Сложное дополне-	I want him to help me	Я хочу, чтобы он по-
ние:		мог мне.
(Complex Object)	We heard her play	
Сущ.(общ. п.)/	the piano.	Мы слышали, как она
мест.(объект. п.) + инф	I know him to he	играла на пианино.

a doctor.	Я знаю, что он врач.
He let them go home.	
6	Он разрешил им уйти
	домой.

Note: После глаголов восприятия (see, hear, watch, notice, feel, а также make -заставлять, let) инфинитив употребляется в данном (1) обороте без частицы to.

Оборот	Пример	Перевод
1. Сложное подлежа-	He is said to live	Говорят, что он там
щее:	there.	живет.
(Complex Subject)	He was seen to go	Видели, что он вы-
Сущ.(общ. п.)/	out.	шел.
мест.(им. п.) +гл. +	She seems to be	Кажется, она счастли-
инф.	happy.	ва.
	He is likely to leave	Он, вероятно, скоро
	soon	VAHAT

Note: В данном (2) обороте глаголы know, say, think, expect, consider,

suppose, report и др. употребляются в Passive Voice; глаголы weem,

happen, prove, turn out, appear (оказываться) в Active Voice.

3. for + сущ./ мест.+	We waited for him	Мы ждали, когда он
инф.	to come.	придет.

The Participle. Причастие.

Forms	Active Voice	Passive Voice
Participle I Perfect	asking having	being asked having

Participle	asked	been asked asked
Participle II		-

Note: 1) Participle I (asking - 1) спрашивающий, 2) спрашивая) выражает

одновременность с действием, выраженным глаголомсказуемым.

2) Perfect Participle (having asked - спросив) выражает предшествование

по отношению к действию, выраженному глаголом-сказуемым.

Функции в предложении:			
1. определение	a sleeping child -	спящий ребенок	
	the text being trans-	текст, который пере-	
	lated -	водят	
2. обстоятельство	a broken cup -	разбитая чашка	
	when (while) going	идя домой	
	home -		
	if ashed -	Если спросят	
2	being ill -	будучи больным	
3. часть сказуемого	not knowing the truth	не зная правды	
ON.	-		
\O`	(not) having left	(не) окончив школу	
	school -		
0/	He is reading.	Он читает.	
0,3	The plan is dis-	План обсужден.	
	cussed.		

The Participial Constructions. Причастные обороты.

Оборот	Пример	Перевод
1.Объектный причаст-	We heard our flight	Мы слышали, что

ный оборот (Complex Object):	announced. I saw him swimming.	объявили наш рейс.
Суп-(общ. п.)/ +	He has his hair cut	Я видел, как он пла- вал.
ирич. месг.(Оъект. п.)		Он постригся.
IuII		
2.Субъектный прича-	Our flight was	Слышали, что объя-
стный оборот (Complex	heard announced.	вили наш рейс.
Subject):	He was seen swim-	Видели, как он пла-
Сущ.(общ. п.).+ прич.	ming.	вал.
мест.(им. п.) I и II	She was heard sing-	Слышали, как она пе-
	ing.	ла.
3. Независимый прича-	It being cold-, we	Так как было холод-
стный оборот (Absolute	stayed at home.	но, мы остались дома.
Participial Construction)	My mother was cook-	Мама готовила обед,
Сущ. {общ. п.)/	ing dinner, I helping	а я помогала ей.
прич. мест.(ил. п.) +	her.	
IиII	The car repaired, I'll	Если отремонтируют
	go to the sea.	машину, я уеду к мо-
	VIII.	рю

The Gerund. Герундий. Forms

Indefinite	asking	being asked	
Perfect	having asked	having been asked	
Функции в предложении	•		
1. Подлежащее	Smoking is not al-	Курить (курение)	
	lowed here.	здесь не разрешается.	
2. Часть составного	My hobby is playing	Мое любимое занятие	
именного или глаголь-	chess.	-играть (игра) в шах-	
пого сказуемого (после		маты.	
глаголов begin, start, go He stopped smoking.		Он перестал курить.	
on, continue, stop,	But: He stopped to		

Passive Voice

Active Voice

finish)	smoke.	Но: Он остановился,
	I like reading histori-	чтобы закурить.
3. Дополнение:	cal novels.	Я люблю читать ис-
а) прямое (после	I remember reading	торические романы.
like, need, prefer,	this book.	Я помню, что читал
remember, enjoy, be		эту книгу.
busy, etc.)	We insist on finish-	
б) предложное	ing this experiments.	Мы настаиваем на
(после прилагательно-		том. чтобы закончить
го/ глагола с		этот эксперимент.
предлогом: accuse of,		(O)
object to, succeed in,		
prevent from,		0.
insist on, get used to,		⊘ ·
suspect of, be interest in,		
be proud of, be fond of,		
be	Is there any way of	
afraid of. etc.)	helping him?	
4. Определение (всегда	1/1/	Есть ли какая-либо
с предлогом/ после ря-	A.	возможности помочь
да абстрактных с у ще-		ему?
ствительных: idea of,		
way of, interest in, etc.	He left the room	
5.Обстоятельство	without saying a	
(всегда после	word.	Он вышел из комна-
предлога): after, on,		ты, не сказав ни сло-
before, in, by, without,		ва.
etc.		

Note: Только герундий употребляется после следующих глаголов

и словосочетаний: finish, enjoy, suggest, avoid, excuse, forgive, mind, imagine, give up, go on, keep on, it's worth, can't help, feel tike,

look like и прилагательного busy.

Герундиальный оборот.

Сущ. (общ. или при- тяж. падеж) или мест.(притяж. или объ- ектн. падеж) + герун- дий	to the North was un- expected to us. I remember the	Север, было неожиданным для нас. Я помню, что учитель говорил нам об этом.
--	---	--

3.THE SUBJUNCTIVE MOOD наклонение

Сослагательное наклонение

В главном предложе-	В придаточном	Тип предложения
пии	предложении	•
	условия	
shall/will/can/may/might	if + Present Simple, (Type1 Real Future
+ Infinitive (without to)	or Present Continu-	
	ous, Present Perfect)	
You will need a visa	if you are going	
We can go for a walk	abroad	
03/	if it stops raining.	

1. Сослагательное наклонение употребляется в следующих случаях:

would/could/might	if + Past Simple or	Type II Unreal Present
+ Indefinite Infinitive	Past Continuous	or Future
(without to)		

I wouldn't worry	if they kept in touch	
	with me.	
	if I were you,	
	if he knew how.	
	if he were here now	
would/could/might +	if + Past Perfect or	Type III Unreal Past
have + Past Participle	Past Perfect Continu-	
	ous	
I would have done it	if I had had time.	
long ago		
He wouldn't have both-	if you had explained	OX .
ered you	everything.	-120

2. В придаточных предложениях после конструкций:

It is necessary	необходимо	N CX	
It is required	желательно и т	.д.	
It is(was) + advi	sable + that (show	uld) + infinitive (without to)	
	necessary	I	
	advisable		
	required	Не	(should)
	demanded	She	come
It is(was)	important	that	in time.
	suggested	we	(should)
	suggested	you	read
,(ordered	they	this
	better		book.
6/1	desirable		(should)
0,0			discuss it
			now.

3. that + subject + (should) + Infinitive (without to).
В придаточных дополнительны к предложениях после глаголов: advise insist ask recommend arrange propose command suggest beg request demand desire decide agree order require

I suggest(ed) that he should do it himself, that he do it himself,

4. В придаточных дополнительных предложениях после глагола wish (как жаль, что; хотелось бы) или словосочетания if only

(если бы).

a) I wish (if only) + subject+
would + Infinitive
(without to)
I wish my brother would come
and visit me.
But: I wish I went (or: could
go) there myself.
b) I wish (if only) + Past Simple
I wish you worked here. 🔊 🔸
I wish (if only) + could +
Infinitive (without to)
I wish I could drive a car.
c) I wish (if only) + Past Perfect
I wish I had given him my telephone
number (I didn't do it)
It's time you knew it.
He looked as if he had had a good rest.
She fears lest she should be blamed.
I'd better do it myself.
I'd rather you stayed at home.

4.TENSE CHANGES IN THE REPORTED SPEECH

Сдвиг времен в косвенной речи

1. Reported Statements:

Direct Speech

Reported Speech

He said (that)...

Present Simple

'I know about it. 'he said.

Present Continuous

'I am writing a test now.'

he said.

Past Simple

he knew about it.

Past Continuous

... he was writing a test

then.

Present Perfect

'I have bought a car today, 'he said

Past Perfect

. he had bought a car

that day.

Past Simple

Past Perfect

'I saw the film yesterday,' he said.

...he had seen the film the day before.

Past Continuous

Past Perfect Continuous

'I was waiting for Ann here,' he said. ... he had been waiting

for Ann there.

Future (will)

would

'I will call you tomorrow', he said. ...he would call me the next

day.

Past Perfect

Past Perfect

'I had done it by 9 o'clock.' he said. ... he had done it by 9.

Past Perfect Continuous

Past Perfect Continuous

'I had been cooking dinnershe had been cooking dinner for 2 hours before your arrival.'
she said. for 2 hours before our(my)
arrival.

The change of some words and time expressions

now then, at that time заменяется на that day, that night today, tonight the day before, the yesterday previous day the next day, the tomorrow following day that week this week last week the week before, the previous week the week after, the next week following week before ago two days ago two days before here there this year that year those days these days

Note:

"If you ask Bill, he will help you when he has free time." Father said. Father said (that) if I asked Bill, he would help me when he had free time.

2. Reported Questions:

a) General Questions:

"Do you like rock music?" he asked us.

He asked us if/whether we liked rock music.

b) Special questions;

"Why do you want to leave your job?" my friend asked me.

My friend asked me why I wanted to leave my job

3. Commands. Requests. Instructions:

"Stop the car!" the policemen said to me.

"Will you open the window please?" I said to Ann.

The policeman ordered me to stop the car.

I asked Ann to open the window:

"Don't disturb me", the boss said The boss told us not to disturb to us.

him.

Modal Verbs change as follows:

Can

He said, "I can speak English."

He said, "We can meet tomorrow."

able to meet the next day.

Might

He said that we would be

May He said, "You may call me."

He said I might call him."

e said he could speak

English.

Must / had

to

She said.

"You must finish this." She said I must/had to finish it.

Must

Must

"You must be tired," I told Mother-shall Must (a logical assumption)

I told Mother she must be tired.

Shall He said," When shall I call"

Should (asking for advice) *He asked when he should call.*

"Shall I speak 10 him in person?"

she asked

She asked if she should speak to him in person.

needn't

needn't/didn't need to/didn't have to

He said, "You needn't pay in dollars"

He said I needn't (or: didn't need to/didn't have to) pay in dollars

will

would

She said," One day I will be able to afford my own car."

She said (that) one day she would he able to afford her own car.

Would, could, might, should, mustn't, used to, had better

do not change.

"It might rain." Jane said.

Jane said (that) it might rain "You mustn't waste your time," my My Father used to say (that) I mustn't

Father used to say. PELIOSALOBANAL

waste my time.

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